

DISTRICT JUDICIARY KHYBER PAKHTUNKHWA

OFFICE OF THE DISTRICT & SESSIONS JUDGE,
NORTH WAZIRISTAN AT BANNU

Ph: 0928-920007

Fax: 0928-662036

Email: dsjnorthwaziristan@gmail.com

STANDARD BIDDING DOCUMENTS

For Procurement of

- **WATER FILTRATION PLANT FOR COURTS, NORTH WAZIRISTAN**

UNDER

A Project of Access to Justice Development Fund Under (UDR)

Note: The prospective bidder is expected to carefully examine the Bidding Documents including Terms & Conditions and Specifications etc. Failure to furnish any information required by the said documents or submission of a Bid not substantially responsive to those documents would result in its rejection. The documents may be obtained from the office of B&AA during working hours or may be downloaded from <http://www.kppra.gov.pk>.

Table of Contents

S.No	Description	Page
I.	INTRODUCTION	3
II.	TERMS & CONDITIONS	3
III.	ELIGIBILITY CRITERIA	5
IV.	DOCUMENTS FOR TECHNICAL EVALUATION	5
V.	BIDDER'S INFORMATION FORM	7
VI.	TECHNICAL PROPOSAL/BID	8
VII.	FINANCIAL PROPOSAL/BID	9
VIII.	UNDERTAKING BY SUCCESSFUL BIDDER	10
IX.	DETAILED SPECIFICATION / REQUIREMENT	11

I. INTRODUCTION:

1. Office of the District & Sessions Judge/ Chairman District Development Committee (DDC) North Waziristan at Bannu invites sealed bids for the procurement/supply/service and installation of equipment for below mentioned projects under Access to Justice Development Fund (AJDF), in the light of Rule 6 (2) (b) "Single Stage Two Envelopes" procedure of KP-PRA Rules 2014 (amended till date), from contractors/ manufacturers/ service providers or their Authorized Dealers/ Suppliers/ Representatives only registered with FBR for Income/Sales Tax and reflected on Active Taxpayer List (ALT). Tender/ Bid Documents must reach the undersigned by 10:00 AM on 05.03.2026. They will be opened at 11:00AM the same day in the Chamber of District & Sessions Judge North Waziristan at Bannu in the presence of the District Development Procurement/Purchase Committee and the bidders or their authorized representatives.

II. TERMS & CONDITIONS:

1. The bidding process shall take place in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, Rules made there-under and Standard Bidding Documents of District & Sessions Judge, North Waziristan.
2. Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked "**1-Technical Bid**" and "**2-Financial Bid**" both placed in one outer sealed envelope. Unsealed envelopes will be rejected.
3. The bidders shall ensure that their proposals are properly tagged, sequentially page-numbered, and supported with a detailed Table of Contents to avoid any inconvenience during the evaluation of the bid proposal.
4. Bids shall be submitted separately for the respective project/head. All items may be included in a single bid submitted for the same project.
5. 2% of total bid amount as Security Deposit should be attached with the tenders, in the shape of Call Deposit Receipt (CDR) alone, drawn in favor of District & Sessions Judge North Waziristan at Bannu. Tenders with Cross Cheque/ Banker's Cheque etc shall not be entertained. The bid security shall be returned to unsuccessful bidder after approval/finalization of the tender.
6. Successful bidder shall also be obliged to furnish requisite guarantee only in the shape of CDR, equal to 10% of contract consideration, in favor of District & Sessions Judge North Waziristan.
7. Technical bids will be opened in presence of the bidders or their authorized representatives who choose to attend. Financial bids will be opened after evaluation of the technical bids. Only the financial bids of technically qualified and responsive bidders will be opened. Such bids of technically unqualified bidders will be returned unopened.
8. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the Rules.
9. Bids offered shall be valid up to the end of current financial year.
10. The bid security as well as performance guarantee may be forfeited if a bidder withdraws during the period of bid validity or a successful bidder fails to furnish requisite undertaking or remains unable to perform within the specified time period.
11. The Procuring Entity may disqualify a supplier or bidder any time if information submitted by

him concerning his qualification as supplier or contractor is found false or materially inaccurate or incomplete. A legal action against such bidder may also be initiated.

12. No offer shall be considered if:
 - i. Received without bid security/CDR.
 - ii. Received after the date and time fixed for bid submission. Delay caused by courier service etc shall be no excuse.
 - iii. The tender document or the bid is unsigned.
 - iv. The offer is ambiguous.
 - v. The offer is conditional.
 - vi. The offer is from blacklisted firm/bidder.
 - vii. Bid is in violation of these terms & conditions and bidding documents.
12. Use of correction fluid and corrections are strictly prohibited.
13. No erasing/cutting etc. shall be allowed on the offer and the same will lead to its rejection.
14. Quantity required may be increased or decreased by Procuring Entity according to the funds in hand.
15. Price quoted must be in Pak Rupees and shall specify applicable taxes or otherwise it will be presumed that the price includes all the Government Taxes.
16. The relevant bidding documents, including terms & conditions together with Bid Acceptance Letter or Work/Supply Order by Procuring Entity and undertaking of successful bidder in response thereto shall constitute binding contract between the parties.
17. Contractor shall entirely be responsible for all taxes, duties, license fees etc incurred for execution of the contract.
18. Goods shall be delivered in new condition and installed within the specified time at the cost of successful Bidder.
19. Supplier shall be obliged and bound for minimum replacement warranty period with parts at his cost as mentioned under the specification of respective item and provision of after sale service for a minimum 05 years period at the choice place of Procuring Entity. Such services shall be made available within 72 hours of complaint.
20. Installation of equipment shall be the responsibility of successful bidder who may also be required to provide essential training to concerned staff.
21. In case of a consortium, where local or foreign partners are involved, only local Sole Proprietor / Firm / Company can be the consortium leader. In case all partners are local the partner who submits the bid will be identified as the consortium leader and combined experience of all partners may be considered. The consortium leader shall also be bound and responsible for consortium performance. All members of the consortium shall be jointly and individually liable to the Procuring Entity as well.
22. The items/ equipment supplied/ delivered or service provided shall be exposed to technical evaluation. The Procuring Entity has the right to return the defective items/equipment for replacement or may award the contract to the next lower bidder after cancellation of supply order at the cost of concerned contractor.
23. Bids can be submitted by post or delivered directly in the office of the District & Sessions Judge North Waziristan at Bannu.
24. Any direct or indirect effort by a bidding firm to influence the concerned committee during the selection process of bids or award of contract shall lead to rejection of its bid.
25. The procuring entity shall hold final authority to settle any dispute that may arise.
26. Any bid not received as per terms and conditions laid down in these documents is liable to be ignored.
27. The Procuring Entity reserves the right to reject any or all tenders with cogent reasons.

III. ELIGIBILITY CRITERIA:

Bidders must provide valid certificate or proof in respect of the following;

1. Sales Tax Registration.
2. NTN Registration.
3. Inclusion in the Active Taxpayer List (ATL) for both Sales Tax and Income Tax.
4. Undertaking that bidder has never been involved in litigation about or declared as black listed or ineligible for corrupt practices in past by any institution or authority. Such undertaking shall be attested by Oath Commissioner/Notary public.
5. CNIC Copy.

IV. DOCUMENTS FOR TECHNICAL EVALUATION

Sr. #	Parameter	Sub Parameter	Marks Distribution	Max. Marks
1	Compliance to Procuring Entity Requirements	Requisite attested undertaking on judicial stamp that bidder has never been involved in litigation about etc. or black listed as detailed above.	6	24
		Bidder's Information Form	6	
		Technical Proposal/BID	6	
		Financial Proposal	6	
2	Services/Product's Local Performance	Satisfactory performance certificate for each quoted service/equipment from the public sector institutions within Pakistan (03 Marks for each certificate up to maximum 02)	3 x 2	6
3	Legal Requirement	Manufacturer Authorization Certificate or Partnership/Dealership Deed with Manufacturer	3	6
		Financial Audited Annual Statement of last year	3	
4	Technical Staff	1. Simple Technician	1	6
		2. Diploma Engineer	3	
		3. Graduate Engineer	6	
5	Supplier's/Firm's Office	Detail of Franchises/Offices setup	3 x 1	3
6	Undertaking for Training with Training Plan	Undertaking to the effect that the firm will provide training in the use of equipment to the relevant technical staff. Training plan must be attached with certificate.	1 x 1	1
7	Testing & Calibration Equipment	Provision of list of tools, testing equipment and calibration equipment relevant to the product.	1	2
		Provision of list of Inventory (Spare Parts availability)	1	
8	Free of Cost Extended Warranty Offered	Offer of warranty, free of cost beyond the original warranty offered by the manufacturer (the firm offering greater period will get the marks)	2 x 2	4
9	STRN & NTN Status	1. Income Tax Return last 01 year (2024-25)	3	6
		2. Sales Tax Return last 06 months	3	
10	Financial Statement (total net worth/market value of the bidder)	1. Less than 10 Million	2	6
		2. 10 to 20 Million	4	
		3. 20 million & above	6	
11	Market Experience in Quoted Items As a minimum requirement, supplier	01 contract in last 03 years	1	6
		10 contracts in last 03 years	3	

	must have completed at least one contract involving the supply of similar goods.	15 contracts in last 03 years	6	
12	KP-PRA & KP-RA Registration	Registration Certificate with Khyber Pakhtunkhwa Procuring and Revenue Authority		2
			Total Marks	72
Total Marks in Technical Criteria: 72				
Qualifying percentage in Technical Criteria: 60%				
Qualifying Marks: 43.2				

V. BIDDER'S INFORMATION FORM

1. M/s: _____
2. Company Owner's Name: _____
3. Company's Business Address: _____
4. National Tax Number (NTN) and Date of Registration: _____
5. Sales Tax Registration Number and Date of Registration: _____
6. Vendor Number and Date of Registration: _____

7. List of Documents Annexed:
(for Determining Eligibility Criteria and Technical Evaluation)

Sr.No.	Description of Document	Sr.No.	Description of Document
1.		9.	
2.		10.	
3.		11.	
4.		12.	
5.		13.	
6.		14.	
7.		15.	
8.		16.	

Authorized Person's Name: _____

Authorized Person's Designation: _____

Authorized Person's CNIC No: _____
(Copy enclosed)

Authorized Person's Signature: _____

Owner's CNIC: _____
(Copy enclosed)

Owner's Signature: _____

Mobile/WhatsApp & Telephone: _____

Email: _____

Fax : _____

Seal: _____ Date _____

VI. TECHNICAL PROPOSAL/BID

I. Project: _____

Sr. No.	Name of Item	Detailed Specification	Additional Features in Terms of Specifications & Warranty etc	Time Required for Delivery & Installation

Note: The bidder may continue overleaf or add extra sheets as per table if required.

II. List of Documents for Determining Eligibility Criteria and Technical Evaluation is annexed as Bidder Information Form

Signature: _____

Name: _____

Principal /Agent: _____

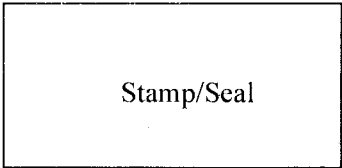
CNIC No. _____

Email: _____

Mobile/WhatsApp & Telephone: _____

Address: _____

Date: _____



VII. FINANCIAL PROPOSAL/BID

I. Project: _____

S.No	Name of Item (with specification and Additional Features as per Technical Bid)	Price Quoted Per Piece	Ability to supply Extra Quantity within Given Time Line (Yes/No)

Note: The bidder may continue overleaf or add extra sheets as per table if required.

II. 2% Bid Security as CDR No. _____ dated _____ in sum of Rs. _____ is enclosed. It is further undertaken that the bidder shall furnish requisite additional security if the supply order inflates.

Signature: _____

Name: _____

Principal /Agent: _____

CNIC No. _____

Email: _____

Mobile/WhatsApp & Telephone: _____

Address: _____

Date: _____

Stamp/Seal

UNDERTAKING BY SUCCESSFUL BIDDER

The successful bidder namely _____ undertakes, in response of Bid Acceptance Letter/Work/Supply Order dated _____ as follows;

1. That the bidder shall supply / provide the goods/ services as per offer in consideration of Rs. _____.
2. That the bidder shall be bound and obliged by the Terms & Conditions set out in the Standard Bidding Documents.
3. That the bidder shall complete the supply within the given time line.
4. That CDR No. _____ amounting to Rs. _____ is enclosed to cover 2% of bid security for additional items to be supplied (where needed).
5. That a 10% performance guarantee amounting to Rs. _____ is enclosed in the shape of CDR No. _____ dated _____.

Signature: _____

Name: _____

Principal /Agent: _____

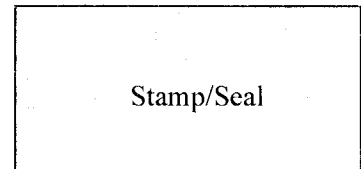
CNIC No. _____

Email: _____

Mobile/WhatsApp & Telephone: _____

Address: _____

Date: _____

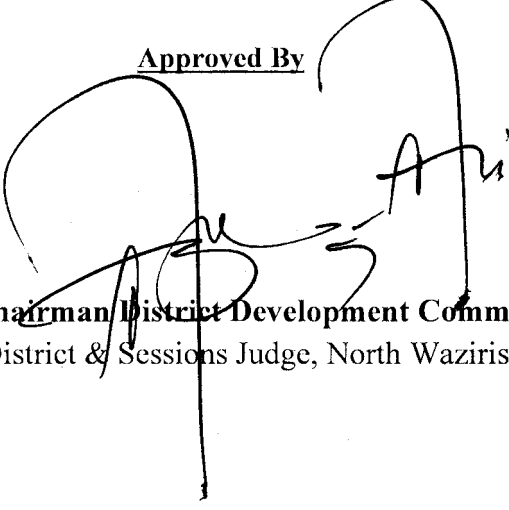


DETAILED SPECIFICATIONS/ REQUIREMENTS

Project: **Water Filtration Plant, Miranshah, North Waziristan**

Sr. #	Article/Item	Qty	Detailed Specifications
1.	Water Filtration Plant	01 No.	Supply, Installation, Fitting, Testing & Commissioning of a Reverse Osmosis (RO) Plant, Capacity 5000 GPD (up to 10,000/- TDS) including all necessary fittings, high-pressure pump, testing and on-site training. Quality water 98.10 % preferably Taiwan or equivalent make drum 80 liters. Suitable capacity Feed water tank with accessories (before RO) 3000-5000 litres. Warranty: minimum 2 – 5 Years (depending on brand)
2.	Housing Room	01 No.	Pre-fabricated or construction of housing room (approximate 12x10 ft) or as per site/ requirement for the said plant, including civil, plumbing and electrical works.

Approved By


Chairman District Development Committee
District & Sessions Judge, North Waziristan